District Health Department No. 4
Board of Health Meeting
Conference Room, District Health Department No. 4,
12480 State Street, Atlanta, MI
Tuesday, August 18, 2026 at 10:00 a.m.

ROLL CALL OF BOARD MEMBERS PRESENT:
Bray, Brietzke, Hamlin, Hardies, LaHaie, Newman, Tollini. Warfield

Absent:

Staff Present:

Engle, Girard, Konwinski, McNamara, Meyerson and Scheele.

Public Present:

Kayla Wikaryasz, The Alpena News and Sarah Melching.

The meeting was called to order by Hardies at 10:00 a.m.

Agenda:

Motion by Hardies with support from Tollini to approve agenda with the addition to Old Business of 2024 2025 Audit Completion. Ayes all, **Motion** carried.

Approval of Minutes:

Motion by Tollini with support from Brietzke to approve the amended July 21, 2026 Board of Health minutes. Ayes all, **Motion** carried.

Claims: June 18, 2026 through July 17, 2026:

Motion by Hardies with support from Warfield to approve the Listing of Claims submitted from July 30, 2026 through August 14, 2026 totaling $366,215.50. Roll call vote. Ayes all, **Motion** carried.

Public Comment:

None.

Health Department Reports:

Public Health Nursing Director: Kelly Girard, BSN, RN

Girard presented regarding follow up on Cyclosporiasis continuing to be performed, along with follow up on reports for bats, dog and cat bites for potential rabies exposure. Nursing staff received communicable disease training provided by Dr. Meyerson. Intern starting on 08/31/26 to work on orientation, lesson plans, policies and procedures. Continuing with accreditation preparation.

Environmental Health Director: Joseph Scheele, REHS

Scheele presented an update that Engle and Scheele met with attorney Michael Homier, Foster Swift Collins & Smith, PC Attorneys, Lansing, MI, recommended by LMAS regarding Policy for non-residential systems 0-999 gal/day, our policy is in line. MALPH/MALEHA Letter to EGLE, program requirements from the State cause a strain on the department with no additional funding to be able to get additional staff. Campground and pool inspections to be completed by the end of September.

Medical Director: Joshua Meyerson, MD, MPH

Meyerson presented on rabies guidance, foodborne illness reports, and provided information regarding House Bill 5537 being introduced by Michigan Lawmakers, which proposes a complete ban on the production and sale of all kratom products in the state.

Finance Director/Human Resource Director: Michelle Konwinski

Konwinski presented the following:

1. Budget to Actual Revenues
2. Income Statement
3. Budget to Actual Expenses
4. Projected Statement of Cash Flows

1.2 million to end the year, when Konwinski started the dept. was in the negative.

Konwinski updated that we received our 2024 Medicaid reimbursement, and an additional $50,000 due to changing from calendar to fiscal year, and the normal monthly payments will resume.
Upon being hired in 2025 Konwinski was able to complete and submit for Medicaid reimbursement a total of $415,870.00 from the State for 2022, 2023 and 2024 Medicaid Cost Reports not completed by previous Administration.
Auditor is scheduled to present on the 2024 audit at the September Board meeting.
Konwinski presented the 2027 Budget.
Discussion regarding budget, appropriations, pension liability, building rent, our counties working toward a partnership and going in a better direction.
Discussion on union contract and upcoming negotiations for 2027 collective bargaining agreement.
Administrative Health Officer: Chelsea Engle, BSN, RN:

Engle discussed Alpena rent and alternate locations. Montmorency location considerations. Accreditation preparations and Plan of Organization 2026 presented for approval

Old Business:

A. 2024 2025 Audit completion

New Business:

A. Discussion and Action regarding DHD4 Org Chart and Plan of Org approval. **Motion** by Tollini with support from LaHaie to approve Plan of Organization 2026 as presented without budget audit. Ayes all, **Motion** carried.
B. Discussion and possible action regarding potential re-consolidation of Health Department funds with the fiduciary county, including a cost-benefit analysis of self-banking versus centralized fiscal agency within the four-county district. **Motion** by Hardies with support from Bray to continue to discuss fiduciary Alpena County. Roll call vote, Ayes 6, Nay 1. **Motion** carried.

Public Comment:
Sarah Melching spoke regarding EGLE Air Quality guidance and messaging for the public.

ADJOURNMENT: There being no further business to come before the Board, **Motion** by LaHaie with support from Bray to adjourn at 12:21 p.m. Ayes all, **Motion** carried.
Next meeting: Tuesday, September 15, 2026 at 10:00 a.m., Commissioners' Room, Presque Isle Co. building, 151 East Huron Street, Rogers City.

_____ _____

Mary Hardies, Chair Michael Newman, Secretary/Treasurer

_____

Jennifer McNamara, Recording Secretary