

Health Board Meeting
July 20, 2021

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, July 20, 2021, at 10:00 a.m. The meeting was held at the District Health Department #4, 825 S Huron St, Suite 1, Cheboygan, MI.

ROLL CALL

<u>Present:</u>	Alpena County:	Adrian, Osbourne
	Cheboygan County:	Newman, Warfield
	Montmorency County:	Balog
	Presque Isle County:	Altman, Gapczynski

Absent:

Excused: Bryan, Fournier, Stacey

Staff Present: Joshua Meyerson, Judy Greer, Kevin Prevost, Kayla Keen, Chelsea Engle, Devin Spivey, Kendra Bartz, EmmaViergge

Others Present:

Agenda Changes:

Motion by Altman, support from Gapczynski to approve the agenda as presented. Ayes all, motion carried.

MINUTES

June 15, 2021 Health Board Minutes: Motion by Gapczynski with support from Osbourne to approve the June 15, 2021 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

June 23, 2021- July 16, 2021:

Motion by Balog with support from Gapczynski to approve the Listing of Claims submitted from June 23, 2021 through July 16, 2021. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None

DEPUTY HEALTH OFFICER'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer provided the Revenue/Expenditure and Trial Balance Report to the Health Board commissioners for their review. Fund Balance surplus as of May 31, 2021 is \$333,042.85. Advance Medicaid funds will need to be repaid from the balance due to an overpayment. Greer has prepared for the repayment in the amount of approximately \$200,000.

MERS: MERS 5572 report has been submitted. Will post on DHD4 website as per agreement.

Subpoena: Greer also notified the Board of a subpoena regarding the Maternal Infant Health Program for the record.

MEDICAL DIRECTOR'S REPORT

COVID-19: Delta variant discussed. Due to the highly transmissible nature of the variant, and an increase in travelers to our area, cases could rise again.

STI's: Meyerson discussed current statistics of Sexually Transmitted Infections in our area. He explained what was considered reportable to the local health department as mandated by State law. Communicable Disease funding requirements, testing, and treatment were discussed. Meyerson also noted investigation of cases and tracking, notification of partners.

NURSING DIRECTORS' REPORT

Introductions: Keen and Engle introduced themselves and gave a short background to Board members.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Vacant Land Permits: Prevost noted permits have increased by 350-400% in Presque Isle and Cheboygan counties since last year. Very busy, but staff is doing great keeping up with the demand in a timely and efficient manner.

Festivals: After a year of festival cancellations, this year has been busy with permits for festivals. Food Truck applications are also up. They are unique, and increasingly popular. Mackinaw City is as busy as ever also. Staff is doing well keeping up with the demand.

Beach Monitoring: Monitoring is continuing and everything is going well. No issues found to date.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Greer presented the report on the behalf of Bryan.

EPC: Emergency Preparedness Coordinator interviews will start July 27th. Many well qualified applicants. Radocy's last day was July 16th.

Premium Pay: Board approved Premium pay of \$1,000 was disbursed on July 1st according to the Board's approved guidelines.

Newspaper Ads: Volunteer appreciation ads have been published according to the Board's approved guidelines as well. Capturing all of the volunteers by name was a challenge, and hopefully very few, if any, were missed.

EPC: An Employee Assistance Program has been purchased and will be available to staff starting September 1st. Bryan noted the importance of having the program to assist staff after the challenging year. Funding for the program came from COVID-19 grants.

Staff Meeting: The Employee Celebration meeting, full staff, was also funded a grant and will be held July 29th at the K of C Hall in Cheboygan. All Board members are invited, as well as Sue Allor.

COVID-19 Funding: Some funding will need to be spent by September 30th. Working on best use of these funds.

COVID-19 Update: Spivey provided the Board with a COVID vaccination update. Total vaccines administered by DHD4 is 25,836 as of June 14, 2021. Vieregge updated the Board and noted due to the change in demand, all COVID vaccinations have been moved into our normal Immunization clinic scheduled days. If demand increases, DHD4 will adjust that schedule to meet the needs. Several Pop-up clinics has been done, and some more scheduled, but with few immunizations given during these clinics. Vieregge spoke of future vaccination plans for fall/back to school events. DHD4 still assisting with redistribution of COVID-19 vaccine in our area.

Adrian asked about possible booster dose. Meyerson answered with current statistics on vaccination protection and possible outlook on boosters.

After Action Report: Vieregge stated she is working on the COVID-19 after action report, which covers the entire COVID-19 response timeframe. The report also includes an improvement plan, to note what could have been done differently to improve our response.

NMRE Grant: Application has been submitted. Adrian encouraged support from fellow commissioners for their counties. This liquor grant has money to support DHD4, and the commissioners have voting rights in their counties as to how the funds are distributed.

Epidemiology Update: Spivey updated the Board of 23 new COVID cases, 8 from this week. Delta variant being identified, as Dr. Meyerson noted. A total of 288 doses of vaccine has been administered in the last 30 days. Due to the low numbers, the COVID-19 Dashboard will now be updated twice a week unless there is a surge in cases. State of Michigan is also reporting twice a week on their Dashboard. Altman asked if DHD4 required employees to be vaccinated for COVID-19. Spivey responded that it is not a requirement.

Annual Report: Spivey presented the Board with the 2020 Annual Report. Even with the COVID-19 focus in 2020, the report reflects DHD4's hard work in all areas of local public health.

OLD BUSINESS

None

NEW BUSINESS

Motion: Policy of AED's:

Policy written for new Automated External Defibrillator's installed in each of the four offices. The policy covers use, maintenance, protocol, and incident reports for staff.

Motion by Newman with support by Warfield to approve the AED policy as presented. Ayes All Nays 0. Motion carried.

Motion: Multiple Kitchen Fees: Authorize change in fee structure for licensed food establishments with multiple kitchens on one property with one owner. Multiple kitchen fee category would allow DHD4 to charge one inspection fee instead of charging for ALL licensed facilities regardless of location, ownership or amount of time necessary to inspect. Multiple kitchen fee category would allow some financial relief to these food service establishment owners while still maintaining efficiency and due diligence to the Michigan Food Law.

Motion by Osbourne with support by Balog to approve the Multiple Kitchen Fee category as presented. Roll call vote. Ayes- Osbourne, Balog, Adrian, Newman, Gapczynski and Warfield. Nays- Altman. Motion carried.

Altman questioned overall food license fees. Adrian asked Board if they wanted to review how food license fees are charged, and how those fees affect DHD4 budget. Response from members was that a review should be done in October for the November budget meeting.

PUBLIC COMMENT:

None.

ADJOURNMENT

There being no further business to come before the Board, motion by Altman with support from Gapczynski. Ayes all, motion carried.

Adjournment: 11:21 am

Bob Adrian, Chairman

Michael Newman, Secretary/Treasurer

Kendra Bartz, Recording Secretary