

Health Board Meeting
August 17, 2021

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, August 17, 2021, at 10:00 a.m. The meeting was held at the Hillman Community Center, 24220 Veterans Memorial Hwy, Hillman, MI.

ROLL CALL

Present:

Alpena County:	Adrian, Fournier
Cheboygan County:	Newman, Warfield
Montmorency County :	Balog, Stacey
Presque Isle County:	Altman, Gapczynski

Absent:

Excused:

Staff Present:

Joshua Meyerson, Denise Bryan,
Judy Greer, Kevin Prevost, Kayla
Keen, Devin Spivey, Kendra Bartz,
Nic Modrzynski, EmmaVierregge

Others Present:

Agenda Changes:

Motion by Fournier, support from Altman to approve the agenda as presented. Ayes all, motion carried.

MINUTES

July 20, 2021 Health Board Minutes: Motion by Newman with support from Balog to approve the July 20, 2021 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS**July 19, 2021- August 16, 2021:**

Motion by Altman with support from Newman to approve the Listing of Claims submitted from July 22, 2021 through August 13, 2021. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None

DEPUTY HEALTH OFFICER'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer provided the Revenue/Expenditure and Trial Balance Report to the Health Board commissioners for their review. Fund Balance surplus as of June 30, 2021 is \$325,715.57. This includes an expected repayment of approximately \$205,000 to Medicaid for an overpayment.

MERS: Conference will be held in October in Grand Rapids. Greer recommended sending Bartz to this conference. Motion by Gapczynski with support from Warfield to send Bartz to the MERS conference as list her as Officer Delegate in October 2021. Roll call vote. Ayes: all

Health Education Position: Greer announced vacant health education position that was on "hold" will be posted to be filled in October 2021. There are grant funds available to support this for the next two years.

Medicaid Cost Based Reimbursement: Refund is \$204,375 due primarily to overpayment by MDHHS.

COMMUNITY HEALTH DIRECTOR/EPIDEMIOLOGIST UPDATE

Epidemiology Update: Spivey updated the Board of 11 new COVID cases. Delta variant being identified. A total of 26,200 doses of vaccine has been administered by DHD4 and demand is increasing.

NURSING DIRECTORS' REPORT

Update: Keen updated the Board on Nursing Directors' orientation. Both are continuing to train in their programs, as well as onboard and train new staff they have hired. Additionally, they are recruiting for open nursing positions.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Land Permits: Cheboygan and Presque Isle counties continue to exceed previous years volume of onsite work and permitting. Due to the volume, it has been necessary to shift some resources to meet the demand and provide good customer service.

Beach Monitoring: Monitoring is continuing with excellent results. No elevated levels to date at any beaches being monitored. EGLE has accepted the 2020 services.

Food Service Fees: Commissioners would like to review food service fees for DHD4 in comparison to other Health Departments in the state along with classification parameters at the September board meeting. Prevost will provide a report for review.

EMERGENCY PREPAREDNESS/COVID UPDATE:

After Action Report: Vieregge stated she is working on the COVID-19 after action report, which covers the entire COVID-19 response timeframe. Will meet with community stakeholders. The report also includes an improvement plan, to note what could have been done differently to improve our response. Report is due in December.

NEW EPC: Modrzynski was introduced as the new Emergency Preparedness Coordinator. He provided the Commissioners with his career background.

COVID-19 Update: Vieregge updated the Board and noted demand is increasing and additional vaccination clinic hours in office as well as mass vaccination clinics are being added. Several Pop-up clinics has been done, and some more being scheduled including Alpena Community College on September 8, 2021.

MEDICAL DIRECTOR'S REPORT

COVID-19: Booster vaccination criteria discussed. CDC guidance is for severely or moderately immune compromised individuals get a COVID-19 booster vaccination. Adrian questioned timeline of FDA approval of COVID-19 vaccinations nationally for younger age group. Meyerson acknowledged still in the process, but approval could be within the next few months.

Hepatitis: Meyerson discussed Hepatitis virus cases of the most common three types of hepatitis. He discussed transmission, treatments, and common risk behaviors associated with each type. Reporting and surveillance of Hepatitis cases is a mandatory public health function of communicable disease.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

All Staff Meeting: Bryan thanked the Commissioners for allowing office closure for July 29th all staff meeting and celebration. She also thanked Commissioner Newman and Representative Sue Allor for attending.

Meridian Grant: A \$5,000 grant application was submitted for facility updates such as safety and handicap accessible accommodations thanks to Spivey.

COVID-19 Funding: Bryan discussed funding available from State of Michigan for the three (3) Health Resource Advocates to provide assistance to the school districts we serve. Grant does not clarify several areas of spending, which Bryan has requested more direction on from the State.

Motion by Altman with Support from Newman to proceed with hiring Health Resources Advocates if Bryan determines grant funding is appropriate. Discussion on position needs, oversight, responsibilities, and funding. Roll call vote for proceeding with these positions with clarification from the State and authorization for indirect cost funding. Roll call vote. Ayes: Altman, Newman, Adrian, Fournier, and Stacey.
Nays: Warfield, Gapczynski, and Balog. Motion passed.

Bryan discussed COVID-19 booster vaccination recommendations stating “call to action.” DHD4 will provide support to pharmacies and to health care providers to store, handle, administer & record COVID vaccine. As pandemic changes to an endemic, health care providers will need to be main source of vaccinations. Providers have knowledge of patient’s medical backgrounds that DHD4 staff do not.

Bryan noted CDC, State of Michigan, and MIOSHA have strongly recommended indoor masking at this time. DHD4 will be available to support schools and business in making their own decisions on masking, and they are in charge of keeping their staff and children safe. Bryan will not mandate masking as a Health Officer at this time.

Public Health Sustainability staffing monies received for 2022 & 2023: \$395,000

NMRE Grant: Adrian encouraged support from fellow commissioners for their counties. This liquor grant has money to support DHD4, and the commissioners have voting rights in their counties as to how the funds are distributed. Should be voted on September 2021.

OLD BUSINESS

None.

NEW BUSINESS

Motion: New AFSCME position of Part-Time Public Health Nurse

A motion to allow hiring of a part-time public health nurse was presented. Fiscal implications, if all full-time nursing positions were filled, would be approximately \$47,000 annually.

Motion by Fournier with support by Gapczynski to create and hire a part-time public health nurse. Roll call vote. Ayes: all Nays: 0 Motion carried.

Motion: Position change from Coordinator level to Supervisor

Bryan presented changing Emergency Preparedness position from Coordinator to Supervisor. The management charter would be simplified to Directors and Supervisors. Financial cost is \$3,725. Additional duties discussed.

Motion by Warfield with support from Stacey to change Emergency Preparedness Coordinator to an Emergency Preparedness Supervisor position effective October 4, 2021. Roll call vote.

Ayes: Warfield, Stacey, Fournier, Adrian, Newman, Balog
Nays: Altman, Gapczynski Motion carried.

Motion: Payout of sick time

Bryan presented Commissioners with Greer's retirement payout of accumulated sick time and vacation time. Paying out sick time in this fiscal year would be a benefit to the organization with current funding.

Motion by Altman with support from Fournier to payout Greer's sick time by end of September 2021. Roll call vote. Ayes: all Motion carried

PUBLIC COMMENT:

None.

ADJOURNMENT

There being no further business to come before the Board, motion by Altman with support from Gapczynski. Ayes all, motion carried.

Adjournment: 12:07 pm

Bob Adrian, Chairman

Lee Gapczynski, Secretary/Treasurer

Kendra Bartz, Recording Secretary