

Health Board Meeting
February 16, 2021

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, February 16, 2021, at 10:00 a.m. The meeting was held at St. John Lutheran Church, 4246 Co Road 441, Rogers City, MI 49779.

ROLL CALL

Present: Alpena County: Adrian, Osbourne
Cheboygan County: Newman
Montmorency County: Balog, Stacey
Presque Isle County: Altman, Gapczynski

Absent:

Excused: Fournier, Sangster

Staff Present: Denise Bryan, Joshua Meyerson (via telephone), Judy Greer, Jen Curl (via telephone), Kevin Prevost, Hailey Black (via telephone), Devin Spivey (via telephone)

Others Present: Crystal Nelson – The Alpena News

Agenda Changes:

None

MINUTES

January 19, 2021 Health Board Minutes: Motion by Altman with support from Balog to approve the January 19, 2021 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

January 16, 2021 – February 12, 2021:

Motion by Osbourne with support from Gapczynski to approve the Listing of Claims submitted from January 15, 2021 through February 12, 2021. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None

DEPUTY HEALTH OFFICER'S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/Expenditure and Trial Balance Report along with year-end reports to Health Board members with the notice of the Health Board meeting for their review. Amount being added to Fund Balance through December 31, 2020 is \$164,898.44.

Fund balance is 15.1% of budget, policy requires 10% with 12-18% being preferred, so we are within the acceptable range.

MEDICAL DIRECTOR'S REPORT

Communicable Disease Report: Meyerson discussed the 8117 Strain of COVID in Michigan and its impact. This strain is 50% more transmissible between individuals.

COVID Vaccine: Meyerson discussed the safety of the COVID-19 vaccine. He also discussed the travel advice.

PERSONAL HEALTH DIRECTOR'S & SUPERVISOR'S REPORT

COVID-19 Update: Curl and Spivey provided the Board with a COVID vaccination update. The following vaccines were administered by county: Alpena County – 3,155 doses – 42%; Cheboygan County – 3,153 doses – 42%; Montmorency County – 627 doses – 8%; and Presque Isle County – 617 doses – 8%. Of these doses – 68% were for individuals 65+; 21% was 45-64 years; 10% was 25-44 years; .9% was 19-24 years; and .1% was 13-18 years.

FPAR: One of the requirements of the Family Planning program is to report statistics to the Board. Teens represented 25% of our caseload with a state requirement of 20%; 3% male was below the goal of 12% but understandable with the past year; 76% of caseload was below 100% of the poverty level with a requirement of 60%; 91% of caseload was less than 150% of poverty; 100% of female clients 25 years and younger were screened for chlamydia – with the state saying we are superstars for this. We do see individuals with all types of insurance – 51% had Medicaid; 27% were uninsured; and 22% had private insurance.

PERSONAL HEALTH DIRECTOR'S & SUPERVISOR'S REPORT CONTINUED

MIHP Program: The MIHP Program is doing 100% telehealth visits. MDHHS MIHP had provide some feedback from our recent audit: Really nice plan and instruction for your staff; thank you for your work to improve the lives of families in Michigan. Currently recruiting RN's for Alpena and Montmorency Counties.

CSHCS: CSHCS is providing 100% telehealth visits to the clients. During the pandemic we had increased visits. Clients have provided feedback such as: Mary Hunt has been so helpful; They are so knowledgeable and compassionate.

Adrian wanted to thank the staff for all the work that they have done.

ENVIRONMENTAL HEALTH DIRECTOR'S REPORT

Radon Action Month Promotion: Give-A-Can, get-a-kit went over fairly well across the district. Alpena: 55 kits/125 food items; Cheboygan 31 kits/82 food items; Montmorency: 18 kits/26 food items; and Presque Isle: 43 kits/82 food items. The local food pantries are grateful for the donations.

COVID: Historically this time of year there is low public demand for Environmental staff, however, they have been kept quite busy assisting the Public Health Team to stand up multiple mass vaccination clinics across the district. Outside of that, they have been reviewing and updating policies and procedures. Been able to have more in-depth, hands on, mentoring of new staff in all programs.

Self-Assessments: Prevost has completed self-assessments in Onsite Sewage along with Private and Type III water supply and food services. Type II, Non-Community Water supply self -assessments are being worked on with a completion deadline of March 1, 2021. The results indicate that all program requirements are being met. MDHHS has stated that Accreditation is paused at this time, however, Prevost felt it important to continue the self-assessments.

Fees: Prevost has reviewed and revised the EH Fee Schedule. Food service classifications were streamlined and several services were delineated more precisely to reflect what is provided by the Department when the service is performed. Given what our residents and business owners have been forced to endure this past year, there will be no increase in any fees. We'll wait and see what this year brings and what kind of response we get during licensing to see just where the local economy and our operations stand.

Again Adrian wanted the gratitude shared with staff.

ADMINISTRATIVE HEALTH OFFICER'S REPORT

Epidemiology Update: Devin Spivey updated the Board regarding COVID since the last Board meeting. We have seen an increase of 196 Confirmed and Probable cases and an additional 12 deaths. On February 13, 2021, DHD4 partnered with Vault & Alpena Emergency Manager on a large-scale testing event – only 16 people came through. Vault noted that this is the most they have seen in weeks.

Strategic Plan: Bryan distributed and reviewed the 2021-2025 Strategic Plan with the Board. Bryan shared that we are very fortunate to have the dedicated and caring staff that are networked in the community during this pandemic. We recognize that we have to provide quality services and Greer, Prevost, Curl, Black and Spivey have shared information today regarding some of the programs at the department. Bryan has felt that we have come a long way in the past five (5) years and is proud of the staff.

Motion by Osbourne with support by Altman to adopt the 2021-2025 Strategic Plan as presented. Ayes all, motion carried.

COVID Meetings: Bryan has and continues to participate in meetings with MDHHS and Governor's staff. Vaccine allocation requires detailed monitoring. Currently we only are offering Moderna COVID vaccine.

DHD4 & DHD2 Meetings: WATCH internal meetings are occurring between DHD4 & DHD2 (COVID Variant Identification in our jurisdiction will involve robust epi surveillance.) Brainstorming on best practice is an asset to both departments.

ICS-4: Meetings with emphasis on Continuous Quality Improvement (CQI) review and nimble operations with new evolving information. There is still a challenge with over 10,000 individuals in our preregistration clinic.

Funding: \$400,000 plus COVID funding, details on restrictions not released yet. It is critical to have contractual staff for the surge work of the pandemic. Seeking Board approval to keep 2-3 temporary part-time contractual epi tracers for weekends/holidays and add 2-3 temporary part-time clerical staff for scheduling appointments and increase communication options to preregistered appointments. \$12.00/hour no benefits with maximum of 29.75 hours. With Board and Union approval to extend through September 30, 2021 as long as funding is available.

Motion by Gapczynski with support by Stacey to approve extending the contact tracer contract and add 2-3 clerical contact positions. Roll call vote. Ayes all, motion carried.

Approximately 2-3 weeks ago, Bryan advocated to elected officials regarding not receiving enough vaccine to cover 2nd doses. Adrian shared information regarding what had occurred that weekend and who she had contacted. Adrian appreciated all the effort of Bryan and her staff.

OLD BUSINESS

By-Laws Representation: Greer reviewed the By-Laws with the Board. Last month the Board chose to have two members from one county on the Executive board. According to the By-Laws, there needs to be one individual from each county on the Executive Committee. The Executive Committee will consist of Robert Adrian, Michael Newman, Lee Gapczynski, and Robert Stacey.

NEW BUSINESS

Motion: Type II Fee: Prevost gave a history of the Type II program and the funding connected to it. Prevost presented a motion to set an Initial inventory survey and sample collection fee of \$170.00.

Motion by Newman with support by Gapczynski to approve the Initial Inventory Survey and Sample Collection Fee of \$170.00. Roll call vote. Ayes all, motion carried.

Motion: Temporary Positions: Bryan presented two Temporary Staffing – COVID 19 (Approximately 6 month). Positions would be as follows: (1) Temporary Emergency Management/COVID Supervisor – Salary Exempt and (1) Temporary IT Supervisor – Salary Exempt.

Motion by Osbourne with support by Stacey to approve the two (2) Temporary Staffing – COVID 19 (Approximately 6 months) as presented. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT:

None.

ADJOURNMENT

There being no further business to come before the Board, motion by Altman with support from Osbourne to adjourn. Ayes all, motion carried.

Adjournment: 11:45am

Bob Adrian, Chairman

Lee Gapczynski, Secretary/Treasurer

Judy Greer, Recording Secretary