Board of Health Meeting Minutes  
May 19, 2020

The regular meeting of the District No. 4 Health Board was called to order by Chairman Robert Adrian, May 19, 2020 at 10:00a.m. The meeting was held via Teams Meeting and Conference Call.

ROLL CALL

Present:     Alpena County:       Adrian, Fournier
            Cheboygan County:    Gouine, Newman
            Montmorency County:  LaFleche, Peterson
            Presque Isle County: Shutes, Altman

Absent:

Excused:     Lee Gapczynski

Others Present:        Denise Bryan, Judy Greer, Kevin Prevost, Josh Meyerson, 
                        Matt Radocy, Cathy Goike – PIO, Crystal Nelson – The Alpena 
                        News, Bruce Johnson – WATZ, Chuck Sherwin – Mid-
                        Michigan Medical Center

AGENDA CHANGES:

None.

MINUTES

April 21, 2020 Health Board Minutes: The April 21, 2020 Health Board minutes were distributed with the packet. Motion by Altman with support by Gouine to approve the April 21, 2020 Health Board Minutes as presented. Roll call vote. Ayes all, motion carried.

CLAIMS


PUBLIC COMMENT

None.
DEPUTY HEALTH OFFICER REPORT

Revenue and Expense Report: Greer mailed the Revenue/Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. As of March 31, 2020, there would be $162,382.80 used from the Fund Balance. Normal billables are not being done at this time. Still concerned for cash flow and budget for this year. We can’t do anything different at this time.

Alpena County Renovations: Received a call from Alpena County stating that they would like to begin installing flooring and painting on Tuesday, May 26, 2020.

ADMINISTRATIVE HEALTH OFFICER’S REPORT

COVID-19: Bryan reviewed the COVID19 PowerPoint and answered questions. There is drive-up testing in each of our counties. Thunder Bay Community Health Services, Alcona Health Center, and Mid-Michigan have all came forward with testing sites. Recoveries are considered 30 days out from onset of symptoms. DHD4 was put in with the Traverse City grouping (MERC Region 6) for the Stay Safe model. Bryan explained what this model included. We want to work towards incremental reengagement on a regional basis. Governor Whitmer announced on Monday that the reopening process would begin on Friday, May 22, 2020. Josh Meyerson, MD has stressed the importance of the providers doing testing in all our jurisdiction. Meyerson felt that you would have to wait 2-3 weeks to see if this has had any effect on the community COVID spread with the reopening of the community.

Adrian expressed his thoughts regarding the opening of the Emergency Operations Center and what would have happened had this pandemic ramped up at a faster pace. Adrian commended the health department employees for all the work that was put into this before the pandemic actually hit our area.

Community Health Director/Epidemiologist: Miss Devin Spivey, MPH Epidemiologist has accepted the position and will be joining DHD4 two days a week for the grant funded position through the Liquor Tax funding. The first grant monies will be to support the position with the liquor tax, along with PFAS and Harm Reduction funding. This would also work with Cheboygan County to work with them on their youth prevention grant funding.

Motion by Altman with support by LaFleche to authorize the hiring the shared grant funded Community Health Director/Epidemiologist with 60% DHD2 and 40% DHD4 position. Roll call vote. Ayes all, motion carried.
ADMINISTRATIVE HEALTH OFFICER’S REPORT CONTINUED

**Interviews:** Bryan is interviewing a Director today and a Supervisor tomorrow. During these trying times, we have not had a permanent nursing leadership. Amanda Radocy has been working and providing some leadership to our nursing staff and will be funded through the FEMA funds.

**Administrative Assistant/Financial Coordinator:** Bryan is working towards the Administrative Assistant/Financial Coordinator to help prepare for a succession plan. Commissioner Adrian had expressed concern with succession over two years ago. We will be looking at someone to work alongside Greer to gain financial knowledge before she retires.

MEDICAL DIRECTOR’S REPORT

**Communicable Disease Report:** The Communicable Disease report for April 1, 2020 through April 30, 2020 was mailed to the Board with the packet for the month.

ENVIRONMENTAL HEALTH DIRECTOR

Prevost stated that the Environmental Health Staff have been helping with COVID any way that they could. They have continued to provide some services minus the in-home services; however, services are ramping up. This week the staff will be working with establishments on the reopening. Environmental Health still has a vacancy in Montmorency County. Prevost plans on finding time to review the applicants and hopefully interview soon.

OLD BUSINESS:

None.

NEW BUSINESS

None.

PUBLIC COMMENT

None.
ADJOURNMENT:

There being no further business to come before the Board, motion by LaFleche with support by Fournier to adjourn at 11:01 am. Roll call vote. Ayes all, motion carried.

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Robert Adrian, Chairman    Michael Newman, Secretary/Treasurer

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Judy Greer, Recording Secretary