Board of Health Meeting Minutes
June 16, 2020

The regular meeting of the District No. 4 Health Board was called to order by Chairman Robert Adrian, June 16, 2020 at 10:00a.m. The meeting was held via Conference Call.

ROLL CALL

Present:
- Alpena County: Adrian, Fournier
- Cheboygan County: Gouine, Newman
- Montmorency County: Peterson, LaFleche
- Presque Isle County: Altman, Gapczynski

Absent:

Excused:

Others Present: Denise Bryan, Judy Greer, Kevin Prevost, Matt Radocy, Josh Meyerson, Crystal Nelson – The Alpena News

AGENDA CHANGES:

None

MINUTES

May 19, 2020 Health Board Minutes: The May 19, 2020 Health Board minutes were distributed with the packet. Motion by Altman with support by Peterson to approve the May 19, 2020 Health Board Minutes as presented. Roll call vote. Ayes all, motion carried.

CLAIMS

May 21, 2020 through June 12, 2020: Motion by Gapczynski with support by Altman to approve the Listing of Claims submitted from May 21, 2020 through June 12, 2020. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None.
DEPUTY HEALTH OFFICER REPORT

**Revenue and Expense Report:** Greer mailed the Revenue/Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. As of April 30, 2020, there would be $91,238.32 used from the Fund Balance. Normal billables are not being done at this time. Still concerned for cash flow and budget for this year. We can’t do anything different at this time.

Prevost shared that Environmental Health is beginning to pick up and will most likely have Sanitarians working around 40 hours soon.

ADMINISTRATIVE HEALTH OFFICER’S REPORT

**COVID19:** Bryan distributed and reviewed the COVID 19 PowerPoint. Bryan recognized the dedication and sacrifices our staff have taken to handle the COVID pandemic. Information has been given timely to the community. Devin Spivey is our new Epidemiologist and works to provide the data for the website. Bryan shared data about the National Guard testing.

**Staffing Updates:** Devin Spivey, Epidemiologist, will be traveling to DHD4 two days per week. She will be working in Harm Reduction and COVID and traveling to other counties as well.

Bryan announced that Hailey Black, BSN, RN has been hired part-time for the Personal Health Supervisor position. She began work on June 2, 2020.

Support Services/Finance Supervisor is posted at this time.

WIC Clerical is vacant due to retirement.

Accounting position will be held vacant at this time with further review.

Prevost is reviewing applications for the Sanitarian position with plans to interview within the next two weeks.

Altman thanked Bryan personally for working with the State. He appreciates her talking with the Commissioners and stated that she deserves a lot of credit along with the Alliance.

MEDICAL DIRECTOR’S REPORT

**Communicable Disease Report:** The Communicable Disease report for May 1, 2020 through May 31, 2020 was mailed to the Board with the packet for the month.
OLD BUSINESS:
None.

NEW BUSINESS
None.

PUBLIC COMMENT
None.

ADJOURNMENT:
There being no further business to come before the Board, motion by Fournier with support by Peterson to adjourn at 10:42 am. Roll call vote. Ayes all, motion carried.

Robert Adrian, Chairman

Michael Newman, Secretary/Treasurer

Judy Greer, Recording Secretary