Health Board Meeting
January 21, 2020

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bert LaFleche, January 21, 2020 at 10:00 a.m. The meeting was held in the Conference Room, Thunder Bay Community Health Services, Hillman, and Montmorency County.

ROLL CALL

Present:

Alpena County: Adrian, Fournier
Cheboygan County: Gouine, Newman
Montmorency County: Peterson, LaFleche
Presque Isle County: Altman, Gapczynski

Absent:

Excused:

Others Present:

Denise Bryan, Joshua Meyerson,
Kevin Prevost, Leah Werth, Molly Cotant, Laura de la Rambelje

ELECTION OF OFFICERS:

Chairman Bert LaFleche assumed the Chair to initiate the Election of Officers. Commissioners had robust conversation of the rotation of board chair as outlined in the By Laws.

Gouine motions to change By Laws with support from Adrian. Ayes all, motion carried. Amend By Laws to remove the alternation of commissioners for board chair.

Chairman:

Adrian was nominated for Chairman by Newman with support from Altman. Motion to close nominations made by LaFleche with support from Fournier. Ayes all, motion carried. Adrian was elected Chairman by unanimous vote.

Chairman Adrian assumed the chair to conduct the remainder of the Officer elections.

Vice-Chairman:

Altman was nominated for Vice-Chairman by LaFleche with support from Fournier. Motion to close nominations was made by LaFleche with support from Gouine. Ayes all, motion carried. Altman was elected Vice-Chairman by unanimous vote.
Newman was nominated for Secretary/Treasurer by Altman with support from Gapczynski. Motion to close nominations was made by Altman with support from Peterson. Ayes all, motion carried. Newman was elected Secretary/Treasurer by unanimous vote.

Adrian nominates LaFleche as officer for the Executive Committee

**AGENDA CHANGES:**

Bryan added MDHHS Representative’s will be here to present the accreditation certificates.

Motion by Fournier with support by Gapczynski to approve the agenda changes. Ayes all, motion carried.

**MINUTES**

**December 17, 2019 Health Board Minutes:** Motion by Altman with support by LaFleche to approve the December 17, 2019 Health Board Minutes as presented. Ayes all, motion carried.

**CLAIMS**

**December 20, 2019 through January 17, 2020:** Motion by LaFleche with support by Peterson to approve the Listing of Claims submitted from December 20, 2019 through January 17, 2020. Roll call vote. Ayes all, motion carried.

**PUBLIC COMMENT**

none

**Presentation of Accreditation Certificate**

Presented by Molly Cotant & Laura de la Rambelje

DHD4 has shown tremendous improvement in quality, performance management, technology most importantly the Hedgehog computer software. Tremendous effort to prevent the Hepatitis A outbreak in our community. Compassionate care is evident in the staff of the clinical programs is DHD4. CSHCS helped a parent and son work through a terminal illness. DHD4 scored a 97%, the highest score that the department has ever earned; additionally, the first time the Quality Improvement minimum program requirements were attempted and successful achieved. Thank you for having us and all the support for local public health work in your communities. Accreditation and Quality Improvement Certificate presented to Bryan.

Bryan did brief overview of the programs included in the accreditation review as requested by Newman.
DEPUTY HEALTH OFFICER's REPORT

Revenue/Expenditure and Trial Balance Report: Greer is absent, however she mailed the Revenue, Expenditure and Trial Balance Reports to Health Board members with the notice of the meeting for review. Amount to be deducted from Fund Balance as of November 30, 2019 is $162,605.26. There is currently quarterly outstanding services revenue that will be billed in January.

MEDICAL DIRECTOR’S REPORT

Communicable Disease Report: The report for December 1, 2019 through December 31, 2019 was mailed to the Board with the packet for the month.

Physician’s Update: Sent out last week included in Health Board Packet. Radon Action Month, Healthy Future’s, SSP, miThrive Community Health Needs Assessment highlight/brief overview. Adrian inquired about status of SSP.

Peterson inquired about Coronavirus in China causing 3-4 deaths. Meyerson provided education.

ENVIRONMENTAL HEALTH DIRECTOR’S REPORT

Radon Action Month: Prevost distributed the press release regarding Radon Action Month. Food item donation accepted. He is planning an EH staff meeting on January 28, there will be more updates on Hedgehog, and discussion on how to manage high demand time. There will be an internal transfer of staff from Montmorency to Alpena at some future date with vacancy to be filled for a full time Sanitarian position in Montmorency. No qualified candidates have applied yet. Bachelors of Science degree needed to fill the position. Meeting with Union President in near future and draft letter for EH Director to provide services during vacancy period. Consider using part time work presented by Gouine. Gapczynski inquires about starting wage. Dump complaints and January 21st meeting with the State and sanitarian attended.

ADMINISTRATIVE HEALTH OFFICER’S REPORT

Hosted the Alliance Health Officers’ meeting in Alpena on January 17th. Invited Prevost to join and PIO/Communications staff. Staff graciously helped with technical assistance! Montmorency/Alpena shared nursing position interview. Applicant has experience in Public Health. Job offer made and anticipate February 10th start date. Attended two EH trainings in Lansing, well and waste management/septic systems. Land erosion around Lake Huron workshop as well. PFAS Rules - in public comment time. Marijuana Prevention grants awarded in all four counties. Tobacco 21 – Federal legislation.
ADMINISTRATIVE HEALTH OFFICER'S REPORT CONTINUED

Healthy Futures Munson Healthcare DHD4 awarded $7,000 for home visiting with pregnant woman. Other: Both nurses approved for Personal Leave – time off without pay for professional graduate education are both very appreciative. Lead exposure billboards are up. Call received from long term staff wanting to know how to become a coordinator and important to follow reclassification process or address via negotiations. Vetting Nursing Director applications.

Peterson motioned, support from Gapczynski to enter into contract with Munson Healthcare for Healthy Futures. Roll call vote. Ayes all, motion carried.

Altman questioned revenue for clinic fees and would like further detail. Same for Medicaid Outreach and MIHP. Bryan will follow-thru with Judy on this and report back at February Board of Health meeting.

OLD BUSINESS

none

NEW BUSINESS

Peterson pointed out there would be economic savings with board updates being printed both sides of the paper or electronic.

Board Appointment of Delegate and Alternate to MALPH Board of Directors: Currently the MALPH Bylaws require that the Delegate and Alternate must be the Health Officer and a jurisdictional member.

Motion by Fournier with support by Altman to appoint Bryan the Delegate and Greer the Alternate to the MALPH Board of Directors. Ayes all, motion carried.

Appointment to Executive Committee: Chairman Adrian assigned officers to sit on the Executive Committee. The following was determined:

    Alpena County – Bob Adrian
    Cheboygan County – Mike Newman
    Montmorency County – Bert LaFleche
    Presque Isle County – Carl Altman

2020 Meeting Schedule: The 2020 Meeting Schedule was mailed in the packets to Health Board Members. Bryan will be out of state for May date for family event. September date MAC meeting conflict, Adrian doesn’t believe it will be a conflict.

Motion by Fournier with support by LaFleche to adopt the 2020 meeting schedule as presented. Ayes all, motion carried.
PUBLIC COMMENT

None

ADJOURNMENT:

There being no further business to come before the Board, motion by LaFleche with support by Fournier to adjourn. Ayes all, motion carried.

Adjournment:

Bob Adrian, Chairman

Mike Newman, Secretary/Treasurer

Leah Werth, Recording Secretary