Health Board Meeting
December 17, 2019

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bert LaFleche, December 17, 2019, at 10:00 a.m. The meeting was held in the Conference Room, at District Health Department No. 4, Cheboygan, Michigan.

ROLL CALL

Present:
Alpena County: Adrian, Fournier
Cheboygan County: Gouine, Newman
Montmorency County: LaFleche, Peterson
Presque Isle County: Altman, Gapczynski

Absent:

Excused:

Others Present:
Denise, Bryan, Joshua Meyerson, Judy Greer

AGENDA CHANGES

None.

MINUTES

November 19, 2019 Health Board Minutes: Motion by Altman with support from Gapczynski to approve the November 19, 2019 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

November 26, 2019 through December 13, 2019: Motion by Altman with support from Fournier to approve the Listing of Claims submitted from November 26, 2019 through December 13, 2019. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None.
MEDICAL DIRECTOR’S REPORT

Communicable Disease Report: The report for November 1, 2019 through November 30, 2019 was distributed to the Board. Meyerson reviewed the report with the Board.

STD Fact Sheet: Meyerson distributed and reviewed a handout titled “Reported STDs in the United States, 2018”. There was a news release regarding the increase in STD. Meyerson confirmed that we have seen increases in the STD’s that are tested within our clinics.

ADMINISTRATIVE SERVICES DIRECTOR’S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/ Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Fund balance to decrease by $ 44,273.21 as of October 31, 2019. Greer also included revised October 2019 financial reports.

ADMINISTRATIVE HEALTH OFFICER’S REPORT

Deputy Health Officer: Bryan announced that Judy Greer has been offered and accepted the Deputy Health Officer position effective January 1, 2020.

Environmental Health Director: Bryan announced that Kevin Prevost has been offered and accepted the Environmental Health Director position effective January 1, 2020.

All Staff Skype Meeting: Bryan held a meeting on December 12, 2019 and updated staff on budgeting issues and management changes.

AFSCME Meeting: Met with AFSCME union on Health Insurance Cost Containment and 35 Hours versus 37 hours (reduce to three months – June, July, and August). Union President confirmed that the 37 hours for three months is acceptable to the union. He also confirmed that the BCN Healthy Living Insurance Plan is acceptable.

Northern Michigan Opioid Response Consortium: DHD2 staff and Bryan presented at the Northern Michigan Opioid Response Consortium. Bryan is serving as the Vice-President. DHD2 is receiving $75,000 for Substance Misuse Disorder. DHD4 has been offered $75,000 also.

Michigan Health Conference: Bryan was requested to serve on the Michigan Health Conference planning committee which is held May 13-14 in Grand Rapids.

CHIR Expansion: CHIR expansion grant monies $16,000 (DHD2 and DHD4).
ADMINISTRATIVE HEALTH OFFICER’S REPORT CONTINUED

Bryan Salary Increase for 2020: 2020 raise ($1,948.10 portion for DHD4) will be covered by grant monies to defer DHD4’s Health Officer costs. Additionally, Bryan advised DHD2 Board of Health to plan to freeze Health Officer wages for October 1, 2020-2021.

Motion by Altman with support by Peterson to go with the BCN Healthy Living plan effective February 1, 2020. Roll call vote. Ayes all, motion carried.

Motion by Fournier with support by Newman reduce the work week to 37 hours June-August. Roll call vote. Ayes all, motion carried.

Personal Leave Request: A Public Health Nurse requested leave without pay and a second request is believed to be coming for Personal Leave. One full time nurse is off without pay currently due to serious situation. Important to support professional goals that benefit staff and the agency but recognize there are agency coverage issues to manage and grant work plans. Details would need to be worked out. Bryan asked what the Board’s thoughts were on this situation.

Motion by Adrian with support Gouine to authorize the Personal Leave for the two potential employees to continue their professional education. Discussion occurred. Roll call vote. Ayes all, motion carried.

Accreditation Certificate: Accreditation certificate will be presented to DHD4 in January 2020.

Holiday: Bryan wanted to wish everyone Merry Christmas, Happy Holidays, and Happy New Year! Bryan will be off over the holidays but will be checking email and accepting calls. Adrian thanked Bryan for her salary reduction to help out the budget. He stated that her efforts don’t go without notice.

OLD BUSINESS

2020 County Appropriations: Greer discussed the County Allocation request with a 2% increase for 2020 at the November meeting.

Motion by Peterson with support by Gouine to approve the 2% increase in county allocations as presented. Roll call vote. Ayes – 7 Peterson, LaFleche, Gouine, Newman, Adrian, Altman, Gapczynski Nayes – Fournier, motion carried.

2020 Budget: Greer had distributed with the packet the 2020 Proposed Budget. Since the November meeting, there has been grant funding that has been awarded to District Health Department No. 4. The budget proposed shows a surplus in the amount of $60,185. Additional funding has been secured for the 2020 budget. PFAS, Sustainability, and Medical Marijuana funding has been included in the budget. The extra Harm Reduction funding is not currently in the budget as documents were complete before receiving notification of these funds.
OLD BUSINESS CONTINUED

Motion by Gapczynski support by Fournier to adopt the 2020 Proposed Budget as presented. Roll call vote. Ayes all, motion carried.

NEW BUSINESS

Alpena County Older Persons Funding: Greer informed the Board that we received the agreement from Alpena County for the Older Persons Funding in the amount of $35,000 for the Adult Day Care.

Motion by Fournier with support by Adrian to authorize the Chairman and Health Officer to sign the agreements for the Alpena County Older Persons Funding. Roll call vote. Ayes all, motion carried.

Motion: Policy 6.04.005: Greer presented the policy regarding Immunization Recall & Quality Improvement Efforts.

Motion by Fournier with support by Adrian to approve Policy 6.04.005 policy as presented. Ayes all, motion carried.

BCN Healthy Living Insurance Options: Greer received information regarding the BCN Healthy Blue Living and Priority Health and shared it with the union. Union representation, Bryan, Greer and Commissioners Altman and Adrian met with the union regarding the health insurance. Adrian discussed the vote requiring 2/3 vote to allow DHD4 to require 15% payment of insurance premiums instead of the mandatory 20% per Public Act 152.

Motion by Adrian with support by Altman to provide a custom cap at a 15% employee contribution for health care for 2020 to comply with Public Act 152. Roll call vote. Ayes all.

ADJOURNMENT

There being no further business to come before the Board, motion by Altman with support from Fournier to adjourn. Ayes all, motion carried.

Adjournment: 11:33 a.m.

Bert LaFleche, Chairman

Carl Altman, Secretary/Treasurer

Judy Greer, Recording Secretary