Health Board Meeting
October 16, 2018

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, October 16, 2018, at 10:00 a.m. The meeting was held at Commissioners Room of the Presque Isle County Courthouse, Presque Isle County.

ROLL CALL

Present:  
Alpena County:  Adrian, Fournier
Cheboygan County:  Gouine, Newman
Montmorency County:  LaFleche
Presque Isle County:  Altman, Lang

Absent:  
Peterson

Excused:

Others Present:  
Denise, Bryan, Joshua Meyerson,
Karen Nowicki-Compeau, Scott
Smith, Judy Greer

AGENDA CHANGES

New Business:  Add: Past Employee Termination

MINUTES

September 18, 2018 Health Board Minutes:  Motion by LaFleche with support from Lang to approve the September 18, 2018 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

September 19, 2018 through October 12, 2018:  Motion by Lang with support from Gouine to approve the Listing of Claims submitted from September 19, 2018 through October 12, 2018. Roll call vote. Ayes all, motion carried.
PUBLIC COMMENT

None.

MEDICAL DIRECTOR’S REPORT

Communicable Disease Report: The report for period September 1, 2018 through September 30, 2018 was mailed to the Board with the packet for the month. Meyerson expressed that everyone should receive their influenza vaccination. Bryan shared that Alcona County had a tick test positive for Lyme Disease.

PERSONAL HEALTH NURSING DIRECTOR’S REPORT

Vacancies: RN that worked in the Adult Day Care resigned effective October 12, 2018 due to wages. Also had a secretary resign effective October 1, 2018 due to medical.

WIC Peer Counselors: We have hired two WIC Peer Counselors a: 20 hours per week. The Cheboygan/Presque Isle position started October 15, 2018. The Alpena/Montmorency position will start on October 22, 2018.

Complaint: Received a complaint from a Cheboygan resident in regards to lack of follow up from our Cheboygan office.

ENVIRONMENTAL HEALTH DIRECTOR’S REPORT

Type I Water – Hillman: Smith presented the Hillman confidence report. We have been sending the complaints to the Department of Environmental Quality, and they have performed a water supply inspection. We are awaiting the findings. Smith will update the Board once the recommendations are received.

PFAS/PFOS for School Water Wells & Municipal Systems: Smith stated that all water supply systems in the district and all schools are to be tested for PFAS. All Cheboygan County have been completed with pending results. Alpena, Montmorency, and Presque Isle County sampling to occur in November. We will have to respond once the results are received. Meyerson discussed the three (3) buckets and appropriate action if PFAS levels are detected.
ADMINISTRATIVE SERVICES DIRECTOR’S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue/Expenditure and Trial Balance Report to Health Board members with the notice of the Health Board meeting for their review. Fund balance to decrease by $111,278.62 as of August 31, 2018.

Blue Care Network Rebate: Greer shared that the department received a rebate from Blue Care Network. The rebate was distributed amongst the department and employees.

MERS Representative: The MERS Representative will be attending the November 20, 2018 meeting in Alpena to review the Actuarial.

ADMINISTRATIVE HEALTH OFFICER’S REPORT

Accreditation: State Accreditation will take place the week of November 4, 2018. Department is getting ready for the process.

EPA Visit: The EPA visited Michigan with two days’ notice. Representative Allor was present and Bryan shared her concerns.

Michigan Premier Health Conference: Greer, Smith, and Matt Radocy attended the conference along with Bryan. Bryan shared that she was awarded the Jean E. Chabut Public Health Award. She stated it was directed towards the advocacy for PFAS work at Wurtsmith Air Force Base. There was an increase in Body Art licensing fee and we contract with District Health Department No. 2 to provide the inspections.

OLD BUSINESS

Northern MI Opioid Response Consortium Update: Bryan shared that there is a grant awarded to the Rural Community Opioid Response Planning Grant with funding to go to the group. There is going to be $1 million in funding for a work plan that is being developed. Alpena County was originally not included in the grant, however, has now been added.

Adrian discussed the process that took place with Alpena County regarding Opioid issues. He shared some information regarding the opioid issues in Alpena County. The drug court had presented to the Alpena County Board.

Meyerson presented on the Harm Reduction Syringe Service Program. He provided handouts that have updated information regarding new cases of Hepatitis C from injecting drug use. Another concern is risk of an outbreak. He highlighted the concerns and outlined the reasons that the funding was awarded. Meyerson shared the reason behind the Syringe Service program and the benefit of such program to the community.
Motion by Lang with support by Gouine authorizes the Health Department and/or agents working on the behalf of the Health Department, to implement within the agency jurisdiction a Syringe Service Program, including the dispensing/exchanging of syringes, for the purpose of preventing the transmission of infectious agents. Roll call vote. Ayes all, motion carried.

**Registered Nurse Position:** With the Opioid funding, along with Jail Health and HIV Prevention, we would like to offer a position in Cheboygan County. We would post the position stating that it is a grant funded position.

Motion by Lang with support by Gouine to hire a Registered Nurse Position for Cheboygan office. Roll call vote. Ayes all, motion carried.

**Support Services Supervisor:** With the clerical resignation, we would like to hold this position vacant at this time and focus on the above nurse and this supervisor position. This would allow clerical to report to this position as well as back up Administrative Services Director along with administrative support.

Motion by Lang with support by LaFleche to hire a Support Services Supervisor to replace the clerical position. The position would be an Administrative position and report to Bryan. Roll call vote. Ayes all, motion carried.

**Nurse Practitioner Coordinator:** We currently have a Nurse Practitioner vacancy. This position would assist with medical oversite, and work directly with Dr. Meyerson as well. The candidate currently works for another Health Department and would like to return to her home county. Health Officer will initiate discussion with AFSCME union on the new position. Will post after discussion with AFSCME.

Motion by LaFleche with support by Lang to hire the Nurse Practitioner Coordinator starting at $33/hour within the Union. Discussion occurred. Roll call vote. Ayes all, motion carried.

**Performance Management Plan:** Bryan distributed the Performance Management Plan that is required for Accreditation to be submitted by October 22, 2018. The Continuous Quality Improvement was done last year, the staff presented to the Board. CQI plan distributed.

Motion by Gouine with support by Lang to adopt the Performance Management Plan and Quality Improvement Plan as presented. Discussion occurred. Ayes – Adrian, LaFleche, Gouine, Newman, Lang, Altman Nays - Fournier

**State Sanitary Code Update:** The code is still stalled. There have been amendments added to the code. Smith has met with other Environmental Health Directors and they still are against it. Smith to work on some language for a resolution for the Board.

**NEW BUSINESS**

**Policies:** Motion by LaFleche with support by Altman to approve the policies dated October 16, 2018 as presented. Roll call vote Ayes – Adrian, Lang, Altman, LaFleche, Gouine, Newman Nays - Fournier, motion carried.
**County Appropriations:** Greer included with the packet, a request for an increase of 2% for the 2019 County Appropriations. Lang would like to see the fee schedule for 2018 and the 2019 proposed. Commissioners to take to finance. If Greer does not hear from the counties, will include the $640,693 in the budget.

**Past Employee Termination:** Fournier received an email from a past employee that had been terminated. There were various reasons why this person was terminated. Nowicki-Compeau is willing to discuss the details with Fournier.

**ADJOURNMENT**

There being no further business to come before the Board, motion by LaFleche with support from Adrian to adjourn. Ayes all, motion carried.

Adjournment: 12:00 p.m.

Robert Adrian, Chairman

Cal Gouine, Secretary/Treasurer

Judy Greer, Recording Secretary