Health Board Meeting  
January 15, 2019

The regular meeting of the District No. 4 Health Board was called to order by Chairman Bob Adrian, January 15, 2019 at 10:00 a.m. The meeting was held in the Conference Room, Thunder Bay Community Health Services, Hillman, and Montmorency County.

ROLL CALL

Present:  
Alpena County: Adrian, Fournier  
Cheboygan County: Gouine, Newman  
Montmorency County: Peterson, LaFleche  
Presque Isle County: Altman, Gapczynski

Absent:

Excused:

Others Present:  
Denise Bryan, Judy Greer,  
Joshua Meyerson, Scott Smith,  
Karen Nowicki-Compeau, Brenda Hanson

ELECTION OF OFFICERS:

Chairman Bob Adrian assumed the Chair to initiate the Election of Officers.

Chairman:  
LaFleche was nominated for Chairman by Gouine.  
Peterson was nominated for Chairman by Altman.  
Motion to close nominations made by Fournier with support from Altman. Ayes all, motion carried. Written ballot was tied. Flip a coin was done to determine Chairman. LaFleche was elected Chairman by written ballot vote.

Chairman LaFleche assumed the chair to conduct the remainder of the Officer elections.

Vice-Chairman:  
Gouine was nominated for Vice-Chairman by Fournier.  
Motion to close nominations was made by Fournier with support from Altman. Ayes all, motion carried. Gouine was elected Vice-Chairman by unanimous vote.

Secretary-Treasurer:  
Altman was nominated for Secretary/Treasurer by Gapczynski. Motion to close nominations was made by Adrian with support from Fournier. Ayes all, motion carried. Altman was elected Secretary/Treasurer by unanimous vote.
AGENDA CHANGES:

None

MINUTES

December 18, 2018 Health Board Minutes: Motion by Fournier with support by Peterson to approve the December 18, 2018 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

December 26, 2018 through January 11, 2019: Motion by Gouine with support by Altman to approve the Listing of Claims submitted from December 26, 2018 through January 11, 2019. Roll call vote. Ayes all, motion carried.

PUBLIC COMMENT

None

ADMINISTRATIVE SERVICES DIRECTOR’S REPORT

Revenue/Expenditure and Trial Balance Report: Greer mailed the Revenue, Expenditure and Trial Balance Reports to Health Board members with the notice of the meeting for review. Amount be deducted from Fund Balance as of November 30, 2018 is $91,812.04. Discussion occurred regarding the budget and fund balance use.

MEDICAL DIRECTOR’S REPORT

Communicable Disease Report: The report for December 1, 2018 through December 31, 2018 was mailed to the Board with the packet for the month. Influenza season is at its peak and widespread this time of year. It’s not too late to get your influenza vaccine. Meyerson discussed Norovirus (stomach flu) that has no correlation with the influenza vaccine.
PERSONAL HEALTH NURSING DIRECTOR’S REPORT

Staffing Update: Nowicki-Compeau informed the Board that we still have a vacancy in our Cheboygan office for a Registered Nurse. We are still in need of a Breastfeeding Peer Counselor for Alpena/Montmorency as well. Nowicki-Compeau explained some of the reasons why positions have been declined. Gouine suggested sending a letter to the nursing colleges to potentially recruit nursing graduates. Nowicki-Compeau will plan on making this contact.

ENVIRONMENTAL HEALTH DIRECTOR’S REPORT

Radon Action Month: Smith informed the Board that during Radon Action Month the Department will offer radon kits for a reduced fee of $5. The radon press release has already been issued for January 21 – January 25, 2019. Smith explained some options that can occur if there are high levels of radon detected. We typically distribute approximately 200 tests per year.

ADMINISTRATIVE HEALTH OFFICER’S REPORT

Netsmart - Insight: Standard Work Plan (Legal Review), implementation phase. DHD4 will be allowed to use past 2019.

PFAS: PI results pending; Montmorency – 1 result in the “middle” bucket. An Open house in Alpena is being planned for community follow-up. Adrian questioned whether it would be beneficial to send Bryan, Smith or another individual to a PFAS Conference if available.

Workforce Development, Facility and IT Grant Funding: Received $25,000 for January – September 2019. Leadership professional development trainings and All Staff Meeting speaker options will be explored with the funding.

Northern Michigan Opioid Response Consortium: Building Strategic Plan. In the spring, $1 million implementation 3-year grants to be released by May/June. Workforce development and prevention funding may be available to DHD4.

Legislation: Earned sick leave and minimum wage legislation greatly reduced in scope. Employers with less than 50 employees are exempt from giving the sick leave outlined.

MI-Thrive Regional Community Health Assessment: Taking place in 31 counties progressing with data review and Strategic Action plan for seven priorities.
ADMINISTRATIVE HEALTH OFFICER’S REPORT CONTINUED

Statewide Sanitary Code: Representative Lauer plans to reintroduce the Statewide Sanitary Code that did not pass in 2018.

Hepatitis A: There is an additional $20,000 available for Hepatitis A work.


Federal Government Shutdown: Impacts to MDHHS and then onto local public health (key dates are Feb 5th and Feb 15th). Health Officers will receive the State furlough plan if government is still shutdown on February 5th. All federal funds with the exception of WIC funding will be affected.

MDEQ and MDARD New Funding Formula: Multiple options discussed. A few have the potential to negatively impact the budget. The MDEQ recommendation goes to legislators on February 1st and DHD4 will stay apprised.

Accreditation: Received notification that we received one additional not met for EH. Corrective Action Plan due in near future.

CHIR: Planning for expansion work continues. There is additional funding for planning available to allow for a HUB on the East side of the state. Potential HRSA grant availability after the planning stage.

New Year: Workload and post accreditation continues to be stressful. Great having Brenda on board and staffing is progressing forward.

New Medical Director: The new Interim Medical Director at the State is Dr. Catherine Reid.

OLD BUSINESS

None

NEW BUSINESS

Board Appointment of Delegate and Alternate to MALPH Board of Directors: Currently the MALPH Bylaws require that the Delegate and Alternate must be the Health Officer and a jurisdictional member.
Motion by Adrian with support by Fournier to appoint Bryan the Delegate and Greer the Alternate to the MALPH Board of Directors. Ayes all, motion carried.

NEW BUSINESS CONTINUED

Appointment to Executive Committee: Chairman LaFleche assigned officers to sit on the Executive Committee. The following was determined:

   Alpena County - Adrian
   Cheboygan County - Gouine
   Montmorency County – LaFleche
   Presque Isle County - Altman

2018 Meeting Schedule: The 2019 Meeting Schedule was mailed in the packets to Health Board Members.

Motion by Fournier with support by Gouine to adopt the 2019 meeting schedule as presented. Ayes all, motion carried.

Policies: Motion by Fournier with support by Gapczynski to approve the policies dated January 15, 2019 as presented. Ayes all motion carried.

PUBLIC COMMENT

None

ADJOURNMENT:

There being no further business to come before the Board, motion by Adrian with support by Gouine to adjourn. Ayes all, motion carried.

Adjournment:

Albert LaFleche, Chairman

Carl Altman, Secretary/Treasurer

Judy Greer, Recording Secretary