Board of Health Meeting Minutes
March 19, 2019

The regular meeting of the District No. 4 Health Board was called to order by Chairman Albert LaFleche, March 19, 2019 at 10:00 a.m. The meeting was held in the Cedar Room, on the 2nd floor of the District Health Department No. 4 Building, Alpena, MI.

ROLL CALL

Present:  Alpena County:  Adrian, Fournier (corrected)
          Cheboygan County:  Gouine, Newman
          Montmorency County:  Peterson, LaFleche
          Presque Isle County:  Altman, Gapczynski

Absent:

Excused:  Scott Smith

Others Present:  Denise Bryan, Judy Greer, Dr. Meyerson
                 Karen Nowicki-Compeau, Brenda Hanson,
                 Crystal Nelson (The Alpena News).
                 Wayne Vermilya (Presque Isle Citizen)

AGENDA CHANGES:

None.

MINUTES

February 19, 2019 Health Board Minutes:  Motion by Adrian with support by Gapczynski to approve the February 19, 2019 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

February 16, 2019 through March 15, 2019:  Motion by Altman with support by Fournier to approve the Listing of Claims submitted from February 16, 2019 through March 15, 2019. Roll call vote. Ayes all, motion carried.
PUBLIC COMMENT

Wayne Vermilya, citizen from Allis Township, Presque Isle has voiced his concerns about issues with the privately-owned landfill in Presque Isle. The landfill was permitted in 1992 and odor and debris problems started in 1993. Mr. Vermilya’s wife notified Scott Smith at DHD4 for assistance. A meeting occurred with Scott Smith, representative from the forestry division, and a sanitary, Zach Birmingham of Presque Isle. Mr. Vermilya is concerned about the strong, atrocious odors in his backyard from the landfill. His opinion is a gas (hydrogen sulfide) is in his basement. Wayne contacted Gary Schererin at MDEQ from Bay City approximately three weeks ago. Emails have been going back and forth about the smell and complaints. Mr. Vermilya is considering his options at this point and would like our collaboration on this issue before it turns into a class action law suit due to possible exposure to hydrogen sulfide. Mr. Vermilya states more than 25 residents live within a mile of this issue. He feels that Presque Isle isn’t doing much. State is about to announce next phase of county waste regulations. Mr. Vermilya requested email contact from someone at DHD4. Health Officer provided Mr. Vermilya with her business card.

HEALTH DEPARTMENT REPORTS

PERSONAL HEALTH NURSING DIRECTOR’S REPORT

Share WIC dollars spent in each county: Nowicki-Compeau informed the Board how many dollars have been spent in each county to date. The agency WIC food cost for DHD4 in 2018 was $930,183.94. The breakdown by county is: Alpena, 670 people served costing $415,205.36; Cheboygan, 501 people served costing $310,474.45; Montmorency, 173 people served costing $107,209.74; Presque Isle, 157 people served costing $97,294.39. Money goes back into our communities for health and nutrition.

Harm Reduction Updates: Nowicki-Compeau informed the Board how our Harm Reduction Nurse has been working with our local police, sheriff and state authorities concerning those using syringes to help reduce barriers and then provide education on preventative measures.

ENVIRONMENTAL HEALTH DIRECTOR’S REPORT

Food Service License Application and newsletter “Friendly Foods” are being mailed in March: Bryan spoke on behalf of Smith; all food service license applications will be mailed out this week to restaurant owners; licensures due April 30, 2019. Altman wants Smith to update on what the Farmer’s Market can sell now, i.e: jellies, etc.

ADMINISTRATIVE SERVICES DIRECTOR’S REPORT

ADMINISTRATIVE SERVICES DIRECTOR’S REPORT cont’d

Fund balance would decrease by $34,346.13 as of January 31, 2019.

Financial update to all Staff: Greer dispersed a financial update to all staff on the fiscal year final results of 2018. A few staff responded with “thanks” for this report. See attached report.

Mileage reimbursement: Peterson would like the reimbursement rate for 2019 mileage at next month’s board.

MEDICAL DIRECTOR’S REPORT

Communicable Disease Report: The report for February 1, 2019 through February 28, 2019 was mailed to the Board with the packet for the month. Dr. Meyerson shared that updates come out monthly per the MMR/CD. This month’s article talked about “Tetanus in an Unvaccinated Child.” Dr. Meyerson also shared that the norovirus is still present, the flu is wide spread and a prolonged one. It’s starting to shift from influenza A to B. Hopefully, we should see reduction in next couple weeks.

Health alerts for Measles and Ebola Travelers: Dr. Meyerson shared that there’s six measles outbreaks throughout US right now. Almost all are unimmunized. Hep A cases up to 913, pertussis/whooping cough activity still occurring.

ADMINISTRATIVE HEALTH OFFICER’S REPORT

Business Hours change: Bryan provided a friendly reminder that business hours change on April 1, 2019 to Monday, Tuesday, Thursday and Friday 8am – 4pm, Wednesdays are 8am – 6pm. The extra two hours on Wednesday’s allows our clients to utilize our agency’s services after the normal 4:00pm business hours. Altman raised the question if this change resulted in overtime. All staff will go from 35 hours to 37 hours weekly which does not result in any overtime. A one-hour lunch is unpaid.

Continue Planning for All Staff Meeting: Bryan stated that a committee has been formed, both union and management employees to plan the All Staff Meeting this year. Location set at the Thunder Bay Marine Sanctuary/NOAA building at 500 W. Fletcher St. Bryan is asking for a motion to close all 4 offices on April 26, 2019. Motion to close by Adrian with support Lee. Ayes, motion carried. More details to follow.

Active Shooter Drill: Bryan stated that Cheboygan is hosting a table top for an active shooter training on March 28, 2019; Matt Radocy and Denise Bryan will attend.

Atlanta Facility Improvement: Bryan hired an available/capable maintenance worker to complete the painting at the Montmorency office. Grant monies will be utilized for this project. He will start this weekend, March 23, 2019 and work the next 3-4 weekends until
ADMINISTRATIVE HEALTH OFFICER’S REPORT cont’d

complete. Staff requested door chimes for internal client entry doors in three counties. PI already has in place. Door chimes have been ordered. Awaiting material and county maintenance personnel will install.

Alpena Painting: Bryan stated the Alpena offices need painting and a plan will be put in place once we are ready for this project. The county staff will do this painting.

Northern Michigan Community Health Innovation Region Expansion: Bryan mentioned that CHIR is hosting a meeting next month and Karen Nowicki-Compeau and Mindy Daoust will attend for clinical community linkages and HUBs. Our staff were recognized for getting clients who need services and care, 64% of the time. Further funding is needed from the Northern Health Plan; waiting on the governor’s budget and her stance on this program.

PFAS Update: Oak Leaf Manor, Montmorency Count PFHxS detection 18ppt. There are no current violations and investigation & monitoring will continue.

Well permit for affected PFAS area by CRTC: Sanitarian Kevin Prevost doing exceptional work handling concerned area and the permitting situation. We are at a non-detect level at a nearby home and home owner knows that further testing could be required when the well is drilled. Bryan is considering issuing the permit with further testing required.

Feb 19 PFAS public meeting: The People for Social Justice Environmental Committee out of Alpena is collaborating with the NOW group out of Oscoda. The Social Justice group asked us to put further information on PFAS test results and additional linkages concerning PFAS for the community for public review on our website. This has been accomplished and a nice thank you letter was sent to DHD4 for their efforts and collaboration. Bryan stated we need to keep information going forward to this group. She has developed a PFAS resolution for DHD2 and will present at their next board meeting. Fournier voiced her concerns that we are targeting Alpena for PFAS and doesn’t think the resolution should be public as it might hurt our local economy. Bryan stated PFAS does stigmatize our area but we need to be very transparent to the public. Her desire is to find balance between advocacy and information for public health to our community residents. LaFleche stated once the DHD2 board passes the resolution, this board wants to look at their resolution report.

State Public Health Leadership Training: Greer was selected to be a key note speaker on the Financial Leadership in Public Health at the State Public Health Leadership Training in West Branch on April 18, 2019. Bryan will also be speaking on Public Health Leadership and Emergent Response at this training. A couple of our leaders will also be attending from Alpena.

Annual Report Due May 2019: Bryan is aiming to have the Annual Report done in May.

Insight Implementation Project: This project is underway and looking for host server or purchase of all equipment to house internally. Goal would be live by June 1.
ADMINISTRATIVE HEALTH OFFICER’S REPORT cont’d

County Health Rankings: Bryan provided an update for the 4 county health rankings for 2017/2018. Rankings are embargoed today till 12 noon. This information helps the agency to write grants to improve local needs. Counties Cheboygan, Montmorency, and Presque Isle dropped a little and Alpena has improved a little. This information is about the health of the communities not our agency.

Spoofing of local health departments telephone numbers: Bryan mentioned that clients have been duped at DHD2 by receiving spoofing scam calls, but has not happened at DHD4.

Alliance new mini grant and committee work: ($1,000) Workforce Development mini grant coming. Building public health competencies in our workforce. Survey of staff training needs and then ability to update Job Descriptions with Core Public Health Competencies.

Alliance: Working on adapting Ethics Policy which would entail an ad hoc Ethics Committee.

Dental Outreach monies approved: Bryan stated that Dental Outreach monies have been approved again this year, but will be less. This work is through an agreement with Health Department of NorthWest and Northern Michigan Health Consortium.

Lansing Day to meet Directors of MDHHS, MDEQ, and MDA: Bryan states that its state budget time and an opportunity to meet the new directors!

Cannabis is a priority discussion: Bryan spoke about a high priority issue concerning CBD oils, many stories coming from these oils such as these oils allowed under food code. What impact does this have on our communities and how are we going to conduct prevention for pregnant women, youth, etc. Implementation of new legislation coming.

Altman asked Dr. Meyerson for further information about CBD oil. Dr. Meyerson shared that CBD oil does not have THC in it, which is found in marijuana. He stated that this oil has been reported to have some medical benefits, but he doesn’t know the specifics.

Strategic National Stockpile Drill on March 20: Bryan stated we will participate in the Strategic National Stockpile drill on March 20, 2019 so we can evaluate our ordering procedures for online mass medications just in case we ever need to utilize this process.

OLD BUSINESS

None.
NEW BUSINESS

Motions - Policies: Greer submitted a motion to update (12) policies and delete (5). Motion to approve by Adrian with support by Fournier to approve all updates and deletions for March 19, 2019. Ayes all, motion carried.

EMR Equipment Purchase Motion: Greer submitted a motion to purchase EMR Equipment so agency can house internally, own it and maintain it. Motion to approve by Gouine with support by Fournier to purchase EMR Equipment for approximately $34,695. Ayes all, motion carried.

Foodborne Illness Trend Analysis Policy: Bryan submitted a motion to approve an updated Foodborne Illness Trend Analysis Policy to include reports and complaints. Motion to approve by Fournier with support by Peterson. Ayes all, motion carried.

LaFleche asked Bryan to get with Smith to know what the square footage of cooking areas are restaurants.

PUBLIC COMMENT

None.

ADJOURNMENT:

There being no further business to come before the Board, motion by Fournier with support by Altman to adjourn at 11:27pm. Ayes all, motion carried.

Albert LaFleche, Chairman

Carl Altman, Secretary/Treasurer

Brenda Hanson, Recording Secretary