Board of Health Meeting Minutes
May 21, 2019

The regular meeting of the District No. 4 Health Board was called to order by Chairman Albert LaFleche, May 21, 2019 at 10:00 a.m. The meeting was held in the Conference Room, Thunder Bay Community Health Services, Hillman, Michigan.

ROLL CALL

Present: Alpena County: Adrian, Fournier
Cheboygan County: Gouine, Newman
Montmorency County: LaFleche, Peterson
Presque Isle County: Altman, Gapczynski

Absent: 

Excused: 

Others Present: Denise Bryan, Judy Greer, Dr. Meyerson
Karen Nowicki-Compeau, Brenda Hanson,
Scott Smith

AGENDA CHANGES:

Bryan requests to add a motion on the 2019 Body Art Agreement between DHD2 & DHD4 to the agenda. Motion to approve agenda with this change by Peterson with support by Gouine. Ayes all, motion carried.

MINUTES

April 16, 2019 Health Board Minutes: Motion by Gouine with support by Gapczynski to approve the April 16, 2019 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

April 16, 2019 through May 15, 2019: Motion by Gapczynski with support by Peterson to approve the Listing of Claims submitted from April 16, 2019 through May 15, 2019. Roll call vote taken. Ayes all, motion carried.
PUBLIC COMMENT

None.

HEALTH DEPARTMENT REPORTS

ADMINISTRATIVE SERVICES DIRECTOR’S REPORT

Revenue and Expense Report: Greer spoke about the Revenue and Expense Report totaling $82,587. These are payments that we haven’t received yet; outstanding revenue. Greer stated we are at a better place than we were last year at this point.

WIC, Peer Counseling & Family Planning Audit (2017): Greer stated that the 2017 state audit went well, we received the final report with 1 corrective action and 2 recommendations. Our corrective action plan back to them has been accepted.

Family Planning Billing: Greer stated that the rebilling for April 18, 2019 is complete. Adjustments are coming in now.

Child Lead Exposure Elimination Innovation Grant: Greer is pleased that we received notice on this grant for $76,654. This will give us the opportunity to complete blood lead testing in house instead of sending them out. We are in the process of purchasing four blood lead analyzing machines for each county.

Cost-Based Reimbursement (2017): Greer stated the cost-based reimbursement amount to give back to the state is $36,118. However, Greer is questioning this number to not be true so she has a call into the state to explain this discrepancy. Awaiting response.

MEDICAL DIRECTOR’S REPORT

Communicable Disease Report: The report for March 1, 2019 through March 31, 2019 was mailed to the Board with the packet for the month. These communicable disease reports are monthly. Dr. Meyerson stated the flu season was rampant this year but hopefully its behind us now. The measles outbreak in Michigan is at 44 cases now with no new cases since mid-April. This outbreak which is the highest since 1994 is coming from travelers visiting foreign countries. Dr. Meyerson encourages people to get the MMR booster shot if they haven’t had it or not sure if they’ve had it in the past.

The Hepatitis A outbreak is over 900 cases in Michigan now but only 3 cases in 2019. This outbreak is centered around adults who are homeless and those with substance abuse disorders. Our outbreak in Michigan is controlled at this time, however, there’s many more cases around us in Ohio and Indiana. Stay vigilant, be alert!
PERSONAL HEALTH DIRECTOR’S REPORT

Suspension Lifted for Immunizations of Vaccine for Children Program: Nowicki-Compeau stated that the suspension for an Alpena provider’s office has been lifted and they are now able to resume with their immunizations. They were suspended from ordering vaccines due to not meeting local health department and state requirements. Nowicki and Werth are continuing to work with them to ensure they meet the standards and requirements.

Measles Updated on Channel 11 News by Francesca Kutschman: Nowicki-Compeau updated the board that Channel 11 News interviewed one of our nurses, Francesca Kutschman concerning the health issues of measles.

MI THRIVE on Talk of the Town: Nowicki-Compeau stated that she and our Community Connections Secretary were interviewed by Channel 11 News on the MI THRIVE Basic Needs Assessment and will air on May 22, 2019. The community wants to learn more about this program and it’s a great opportunity to get the information out to the public.

Harm Reduction Outreach and Cards: Nowicki-Compeau mentioned that Harm Reduction/Prevention Project Outreach cards will be given out to Opioid users. Opioid overdose kits “NARCAN” were received through a grant to hand out to those in need. Our position is to educate users and provide prevention measures to reduce their harm and promote a healthier life style.

Commissioner LaFleche asked Nowicki-Compeau about the Alpena County passing a bill for businesses to dispense and sell medical marijuana in Alpena County. Commissioner Adrian spoke about a meeting last night with the Chamber of Commerce and the bill was passed at that time. Nowicki-Compeau stated our part is to provide education only to individuals and medical providers, and highlight the risk factors. Commissioner Adrian also brought up that a law enforcement officer in Alpena is not happy with the syringe/needle exchange program.

ENVIRONMENTAL HEALTH DIRECTOR’S REPORT

Body Art Agreement with DHD2: Smith explained the Body Art Agreement with DHD2 & DHD4 has been updated and will need the Chairman’s signature from DHD4 along with the Health Officer’s signature for DHD2.

Public Water Type II: Smith informed the board that all seasonal facilities are starting to open and additional water sampling needs to occur to ensure clean drinking water for the public.

PFAS - CRTC area of concern: Altman questioned Smith on the article in the board packet about the cost of new well in this area. Smith stated that this family’s home is located within the CRTC contaminated area. PFAS was found in surrounding drinking water wells, and special drilling techniques needs to be used to drill this well so cross contamination does not
ENVIRONMENTAL HEALTH DIRECTOR’S REPORT cont’d

occur. Bryan approved the permit for this well, however, if sampling comes back contaminated, the well will be shut down and possibly a new well will need to be drilled. The nearest well is approximately ¼ mile away and is a non-detect for PFAS.

Food Program: Altman requested the all food restaurants licensing fees through our Rogers City Office and had to put in a FOIA request and was charged a fee for this information. Our policy supports this process.

ADMINISTRATIVE HEALTH OFFICER’S REPORT

All Staff Meeting: Bryan was very pleased to inform the Board that our All Staff Inservice Meeting was held on April 26, 2019 and our guest speaker, Lindsay Gardner from MSU presented Conflict Resolution to the team was excellent.

DHD4’s Annual Report: Bryan stated its DHD4’s pleasure to present the Annual Report for 2018 to the Board.

Alpena Building Incident: Bryan stated that on May 1, 2019, the Alpena building was struck by a vehicle driven by an elderly person. This individual allegedly hit the gas instead of the brake causing damage to the outer wall and adjacent entry door. The elderly person is okay and the county is working on bids for reconstruction. The Leadership Team responded quickly. A hot wash meeting was held in the afternoon and another training exercise will be held in June to ensure the team understands roles and responsibilities associated with Emergency Preparedness incidents.

Grievance Filed: Bryan informed the Board that a grievance was filed regarding part time holiday pay for part time employees. Bryan consulted with our attorney who stated our union contract is ambivalent and it needs to be clearer on this issue. Further meetings are being held and Bryan will update the Board in June with responses from these meetings.

Occurrences Report: Bryan stated a HIPAA breach by a staff member was investigated and disciplinary procedures was implemented appropriately.

Advisory Staff Committee Proposed: Bryan proposed to the staff the option to become ambassadors on a newly developed Advisory Staff Committee. The purpose of these meetings is to address and offer suggestions regarding current and proposed projects to the Health Officer and to elevate quality services and become an employer of choice for the region. Meetings will be held quarterly.
ADMINISTRATIVE HEALTH OFFICER’S REPORT cont’d

PFAS Toxicologist Speaker in June: Bryan is inviting a DHHS toxicologist to speak about PFAS to the Board in June.

Body Art Renewal Agreement: Bryan is requesting a motion for the updated Body Art Agreement for DHD2 & DHD4 to be signed by the Board Chairman. This agreement has been in place since 2007.

Three Health Officers to speak at the Northern Alliance: Bryan has been selected as one of three health officers to speak at the National Association of County and City Officials (NACCHO) in July in Orlando, Florida. Bryan will utilize grant monies from DHD2 to pay for the expenses associated with this conference.

OLD BUSINESS:

N/A

NEW BUSINESS

Motions - Policies: Greer submitted a motion to update (11) policies and delete (1) policy. Motion to approve policies dated May 21, 2019 by Adrian with support by Gapczynski. Ayes all, motion carried.

Body Art Agreement: Bryan submitted a motion for the Body Art Agreement for DHD2 & DHD4 to be signed by the Board Chairman. Motion made by Altman for DHD2 to continue the inspections of all body art businesses with support by Adrian. Ayes all, motion carried.

PUBLIC COMMENT

Fournier questioned why her comments in the PFAS article are publicized more than the measles epidemic on the DHD4 facebook account. Bryan assured Fournier and the Board that we will have a management representative be one of the administrators of our facebook account.

ADJOURNMENT:

There being no further business to come before the Board, motion by Altman with support by Gouine to adjourn at 11:38am. Ayes all, motion carried.

Albert LaFleche, Chairman

Carl Altman, Secretary/Treasurer

Brenda Hanson, Recording Secretary