Board of Health Meeting Minutes  
July 16, 2019

The regular meeting of the District No. 4 Health Board was called to order by Chairman Albert LaFleche, Tuesday, July 16, 2019 at 10:00 a.m. The meeting was held in the Birch Room, at District Health Department No. 4, Alpena, Michigan.

ROLL CALL

Present:  
Alpena County: Adrian, Fournier  
Cheboygan County: Gouine, Newman  
Montmorency County: LaFleche, Peterson  
Presque Isle County: Altman, Gapczynski

Absent:

Excused: Karen Nowicki-Compeau, Brenda Hanson (both excused today from the meeting due to Insight Training)

Others Present: Denise Bryan, Joshua Meyerson, Scott Smith, Judy Greer, Crystal Nelson – The Alpena News

AGENDA ADDITIONS, DELETIONS, and CHANGES:

None.

MINUTES

June 18, 2019 Health Board Minutes: Motion by Fournier with support by Altman to approve the June 18, 2019 Health Board Minutes as presented. Ayes all, motion carried.

CLAIMS

June 16, 2019 through July 15, 2019: Motion by Altman with support by Peterson to approve the Listing of Claims submitted from June 16, 2019 through July 15, 2019. Roll call vote taken. Ayes all, motion carried.

PUBLIC COMMENT

None.
PERSONAL HEALTH NURSING DIRECTOR’S REPORT

Insight Training: Bryan updated the Board on the Insight training that is taking place all week. This is a variation of the software that was purchased several years ago. This is a big week to get staff trained so that they can train other users.

ENVIRONMENTAL HEALTH DIRECTOR’S REPORT

PFAS, MPART, Science Advisory Workgroup, Health Screening Levels: Smith updated the Board that the Advisory Committee is attempting to set standards for seven different contaminants. Plans are by April 2020 there will be a standard set for the seven contaminants. On July 24, 2019 Bryan has been selected to give testimony in Lansing regarding PFAS. Bryan shared her knowledge regarding the foam on beaches and signs posted for impacted lake.

Black Lake – Algae Bloom update: Smith informed the Board on the rising levels of algae in Black Lake causing great concern for the public. DHD4 received a call on July 31, 2019 and EGLE responded and collected some samples and found out that there were no toxins in the sample. Smith distributed an awareness bulletin updating them on the status of this incident. Questions were answered as presented.

ADMINISTRATIVE SERVICES DIRECTOR’S REPORT

Revenue and Expense Report: Greer mailed the revenue and expense report with the board packet. As of May 31, 2019, fund balance would decrease $ 91,921.07.

MERS Delegate Election: It is being recommended that Greer be named as the Delegate for the 2019 MERS Annual Meeting being held in Traverse City.

Motion by Fournier with support by Gapczynski to authorize Greer as the Delegate to the 2019 MERS Annual Meeting to be held in Traverse City. Discussion occurred. Ayes all, motion carried.

MEDICAL DIRECTOR’S REPORT

Communicable Disease Report: The report for June 1, 2019 through June 30, 2019 was distributed to the Board with the packet for the month.

Physician’s Update: Meyerson has included the Physician’s Update Summer 2019. This has been distributed to area providers by the hospitals in our jurisdiction.
ADMINISTRATIVE HEALTH OFFICER’S REPORT

NACCHO Conference: Bryan attended the NACCHO Conference in Orlando last week on behalf of DHD2 & DHD4. DHD2 grant monies paid for the travel costs. The Alliance and CHIR work was profiled and received accolades.

Financial Review and Planning: Bryan stated that the financial review and planning is of highest priority. Greer has been in communications with all Directors regarding spending all the allocated funds.

Workforce Development: Training continues for the Management Team. Bryan is reaching out to MSU Extension regarding additional training. Insight with project planning has been a struggle.

Top Projects: PFAS, Opioid Prevention, CHIR, and HIPAA training are ongoing and considered top projects.

Newsletter: The first DHD4 newsletter was rolled out. The staff have asked that this be quarterly as monthly would be taxing on staff. Bryan shared some of the information included in the newsletter.

Advisory Committee: This year we have rolled out the Advisory Staff Committee that can bring comments, concerns, and other non-union issues directly to the Health Officer. Bryan shared how that committee has been functioning.

Wilson Street Closure: City of Alpena has issued a letter this morning regarding road closure. This will be posted on our website.

OLD BUSINESS:

None.

NEW BUSINESS

Motions - Policies: Greer submitted a motion to update (14) policies. Motion to approve policies dated July 16, 2019 by Adrian with support by Fournier. Discussion occurred. Ayes – LaFleche, Peterson, Adrian, Fournier, Gouine, Newman, and Gapczynski, Nayes – Altman, motion carried.

PUBLIC COMMENT

Commissioners will be returning on the date of our Board from the MAC Conference.
ADJOURNMENT:

There being no further business to come before the Board, motion by Fournier with support by Gapczynski to adjourn at 10:48a.m. Ayes all, motion carried.

______________________________  ________________________________  ________________________________
Albert LaFleche, Chairman        Carl Altman, Secretary/Treasurer         Judy Greer, Recording Secretary