NATURE OF WORK

Registered nurse with formal Family Nurse Practitioner training (Pediatric and OB/GYN). Works under the supervision of the Personal Health Supervisor and the Director of Nursing. Responsible for carrying out the public health nursing programs as assigned. Provides comprehensive health care to clients/family members in the home, clinical/office setting and/or over the telephone. Performs a variety of professional nursing, clinical and educational services relating to families as part of a district-wide public health service program encouraging prevention of disease and promotion of health. Assists in program planning and implementation and participates in professional development programs. Exercises considerable independent judgement. Possesses considerable understanding of Family and Public Health Nursing practice and principles. Must exercise considerable skill in working with clients and their families, co-workers, administration and the public.

RESPONSIBILITIES

1. Provides direct nursing care to clients and their families in assigned Personal Health programs in the clinic/office, home and or school settings utilizing the nursing process framework.

2. Provides emergency response services.

3. Provides consultation to nurses and other Personal Health Services staff concerning the care of clients/families.

4. Participates in program planning, implementation evaluation, and coordination when assigned.

5. Provides anticipatory guidance with clients/family in relation to developmental issues.

6. Utilizes available community resources following appropriate referral procedures.

7. Documents all pertinent activities in a complete and timely manner.

8. Attends and contributes to staff meetings.

9. Participates in the orientation and training of new and/or less prepared staff.

10. Interprets health department services and policies, public health laws or regulations to individuals and/or groups.

11. Participates in identifying inservice needs and in planning or implementing continuing education and training.

12. Functions as an OB/GYN Nurse Practitioner for the District.

13. Participates in the development and/or maintenance of quality care standards.

14. Actively participates in community planning and implementation functions as assigned.

15. Participates in the home health services program including on-call.

16. Perform other duties as assigned.
The above statements are intended to describe the general nature and level of work being performed by people assigned this classification. They are not to be construed as an exhaustive list of all job duties performed by personnel so classified.

**KNOWLEDGE, SKILLS AND ABILITIES**

Thorough knowledge of nursing theory and skill.

Thorough knowledge of the principles and practice of public health nursing and applicable public health laws and regulations.

Thorough knowledge of the use of community resources.

Ability to provide skilled nursing care.

Ability to demonstrate and teach nursing care which will be given by others.

Ability to set priorities and make judgements in regard to assigned functions.

Possess organizational ability and initiative.

Ability to accept and utilize supervision.

Ability to establish and maintain constructive relationships with clients, families, co-workers, administration and the general public.

Ability to communicate effectively both verbally and in writing.

**MINIMAL QUALIFICATION REQUIREMENTS**

Graduation from a nursing program affirmed by the State of Michigan.

Maintain a current license to practice as a registered professional nurse in Michigan.

Successful completion of a Family Nurse Practitioner Program from an approved institution by the State of Michigan.

Maintain current certification as a Family Nurse Practitioner.

Possession of a valid driver’s license.

Provide a currently insured operable automobile for authorized departmental travel.

Provide proof of degrees and transcript of academic record upon request.

Submit to a pre-employment physical examination upon request.